

**Report of the Superintendent and
Administrative Staff to the
Tredyffrin/Easttown Board of School Directors**

**Richard Gusick, Superintendent of Schools
Tredyffrin/Easttown School District
Tredyffrin/Easttown Administrative Office
940 West Valley Road, Suite 1700
Wayne, PA 19087
Meeting Room 200**

District Web Site: www.tesd.net

**May 30, 2018
Special Board Meeting
5:30 P.M.**

AGENDA

- I. Call to Order and Pledge to the Flag**
- II. Comments and/or Questions from Community Members**

Citizens are invited to address the Board at this time. The public comment period is reserved for residents and taxpayers. Additionally, the Board will accept comments from sitting public officials for non-campaigning purposes and, by agreement with the TEEA, the Board will accept comments from the union president. The Board requests that each public comment made during this first opportunity be limited to items on the agenda. A five minute time period is allowed for individual comments, including acknowledgement or answer from the Board or staff when applicable. If it is determined that there is a large number of individuals who wish to comment on a particular topic, at the discretion of the presiding officer, the individual comment time may be reduced from five minutes to three minutes. All comments will be directed to the Board as a whole or to the presiding officer. No comments or questions shall be directed to individual Board members. If there is a large number of comments on a priority discussion topic during the first comment period, comments on that topic may be suspended until the priority discussion public comment period. Additional time is provided following any Priority Discussion/Action presentation and again at the end of the meeting for public comment on other topics. All public comments and responses must be in the spirit of civil public discourse. The Board thanks the public in advance for its cooperation.

- The agenda and materials are posted online for public information. Posted agenda information is updated as needed. [A date at the bottom of a page indicates revised information](#)
- A review copy of complete Board meeting materials is available in printed form at the Board meeting sign-in table.
- Abbreviated print copies of agenda materials are available at Board public meetings.
- Criteria for omitting pages from printed agenda materials: attachments of 10 pages or more, monthly financial reports, confidential student information, salaries and items annotated in the agenda.
- Please visit the District website for a recap of this meeting. Official meeting minutes are available on the website following their approval by the Board at a subsequent meeting.
- To receive email notification of District information, send an email to **notification1@tesd.net**
- The Board, at its discretion, may video record all or any portion of public Board meetings subject to the limitations set forth in Policy 9313. Board meeting videos are aired on Verizon Cable Channel 20 and Comcast Cable Channel 14. See the website for a program schedule.

III. Priority Discussion

Each Priority Discussion topic will be followed by questions/comments from the Board, opportunity for public comment then Board discussion/action.

A. Approval of Conestoga High School Class of 2018

Dr. Amy Meisinger, Principal, will present the 2018 graduating class of Conestoga High School for School Board approval. Commencement exercises will take place on June 5, 2018, at 6:00 p.m. at Conestoga High School Teamer Field.

1. Priority Discussion Presentation
2. Questions from Board
3. Comments and/or Questions from Community Members
4. Board Discussion/Deliberation/Action

IV. Committee and Ambassador Reports

- A. Ad Hoc Legislative – Kyle Boyer
- B. Diversity – Tina Whitlow
- C. Policy – Katharine Murphy
- D. Intermediate Unit/Technical School – Edward Sweeney
- E. Education – Dr. Roberta Hotinski
- F. Finance – Todd Kantorczyk

The next meeting will be held at 6:00 p.m. on May 30, 2018, in the TEAO.

- G. Ad Hoc Public Information – Heather Ward
- H. Facilities – Michele Burger

V. Consent Agenda

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, the Board President will move it to an appropriate place on the agenda. A Board member may vote nay or abstain with respect to a consent agenda item without the need for removing the item from the consent agenda.

- A. Minutes
None.
- B. Receive Financial Reports
None.
- C. Personnel
 1. Routine Personnel Actions
The Board will take action on routine resignations, releases, retirements, leaves, and appointments. The Board will also take action to record the names of volunteers who have served in the schools in recent weeks.
- D. Curriculum and Instruction
None.
- E. Business Office
 1. Appointment of District Tax Collector for the 2018-2019 School Year
 2. Appointment of Board Treasurer for the 2018-2019 School Year

- F. Staff and Students
 - 1. Educational Services Agreement

- G. Transportation
 - None.

- H. School Board
 - None.

VI. Other Actions Under Consideration

None.

VII. Comments or Questions from Community Members

The public comment period for non-agenda items is reserved for residents and taxpayers.

VIII. Information

A. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates/times in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

None.

Future School Board Business Meetings are scheduled for:

Monday, June 11, 2018, Regular Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

IV. General Announcements

X. Adjournment

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AGENDA MATERIALS

Agenda III, Priority Discussion/Action

Agenda III, A, 1: Approval of Conestoga High School Class of 2018

VIA: Dr. Amy Meisinger, Principal, Conestoga High School

Action Under Consideration: That the Board of School Directors approves all students who have met the requirements for graduation as the Class of 2018, Conestoga High School, as submitted by Dr. Amy Meisinger, Principal, and that the final list be included in the official records of this meeting.

1. Priority Discussion Presentation
2. Questions from Board
3. Comments and/or Questions from Community Members
4. Board Discussion/Deliberation/Action

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AGENDA MATERIALS

V, Consent Agenda

VIA: Richard Gusick, Superintendent of Schools

Action Under Consideration: That the Board of School Directors approves the following Recommended Actions under the Consent Agenda (V):

- C1. Routine Personnel Actions
- E1. Appointment of District Tax Collector for the 2018-2019 School Year
- E2. Appointment of Board Treasurer for the 2018-2019 School Year
- F1. Educational Services Agreement

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, the Board President will move it to an appropriate place on the agenda. A Board member may vote no or abstain with respect to Consent Agenda items without the need for removing the item from the Consent Agenda.

Consent V, C, 1: Routine Personnel Actions

VIA: Jeanne Pocalyko, Director of Human Resources

1. Resignations/Releases/Retirements

Action Under Consideration: That the Board of School Directors approves the following resignations/releases/retirements:

Hugo Fleitas, custodian, Hillside Elementary, retirement, effective 6/1/18

2. Appointments

Action Under Consideration: That the Board of School Directors approves the following appointments; changes in position and/or location:

Mark DeHaven, (.5) security, District, at an hourly rate of \$15.21, effective 5/22/18*

Jared Gross, teacher assistant, 2018 Summer Reading Program, hourly rate of \$14.01

Aaron Gutter, homebound tutor & IEP driven tutor, District, at an hourly rate of \$55.00, effective 5/17/18

Lea Huck, substitute teacher, District, effective 5/24/18*

Madelyne Young, substitute teacher, District, effective 5/25/18*

* Employment contingent upon appropriate Personnel processing and State and Federal requirements.

3. Probationary Period Wage Adjustment

Action Under Consideration: That the Board of School Directors approves the following wage adjustment consistent with the Collective Bargaining Agreement for the following employee who completed her 90-day probationary period:

Candida Cifone, secretary/clerk “C”, TEAO, effective 5/9/18

4. Volunteer Report

Action Under Consideration: That the Board of School Directors acknowledges with appreciation the contributions of the following school volunteers:

BEAUMONT

ELEMENTARY SCHOOL

Kindergarten Orientation

Magan Pilato Megan Schwartz

Library

Julie Cervini Pikk Nga Haas Lisa Schwarcz

Book Fair

Michelle Cherny Erin Monast

Drama Club

Cara Wiechecki

MASH – School Store

Ashley Meyers Cara Wiechecki

Mystery Reader

Sumana Chakravorty

Theme Week

Jen Bracco

Independent Reading

Conference with Mrs. Cap

Amy Stoios

First Grade Book

Publication

Amy Biborosch Becky Cogswell Kate Etherington Rebecca Green
Auste Joost Patricia Neeb

Staff Appreciation

Erin Muhly Liz Patterson
Lisa Truong Alison Vachris Pete Wang

Consent V, E, 1: Appointment of District Tax Collector for the 2018-2019 School Year

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors appoints David Francella as tax collector for the Tredyffrin/Easttown School District for the year beginning July 1, 2018 through June 30, 2019.

Consent V, E, 2: Appointment of Board Treasurer for the 2018-2019 School Year

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors appoints David Francella as Board Treasurer for the Tredyffrin/Easttown School District for the year beginning July 1, 2018 through June 30, 2019.

Consent V, F, 1: Educational Services Agreement

VIA: Chris Groppe, Director of Student Services

Action Under Consideration: That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2018 Extended School Year from June 16, 2018 through August 26, 2018 at a total cost not to exceed \$1,750.

The District has offered an appropriate placement for this student. The District and family have agreed to the terms in this Educational Services Agreement. This agreement reimburses the family for student placement in lieu of an offer of a Free Appropriate Public Education (FAPE) and includes a release of prior special education claims up to the end date of the agreement. The agreement has been reviewed and recommended by the District's solicitor.